

EXTERNAL INTEGRATED SUMMATIVE ASSESSMENT (EISA)

Qualification title: Occupational Certificate (NQF 5): Christian Religious Professional

SAQA ID: 101571

Credits: 237

ASSESSMENT PAPER 2 (EXEMPLAR)

EISA Particulars

Assessment Centre:

Date:

Duration: **3 hours (14:00 to 17:00)**. Candidates must report to the assessment room by not later than 13:45 for this session.

ACCESS TO THE ASSESSMENT

Candidates must have the following available for access to the assessment room:

- The Statement of Results issued by the Skills Development Provider (SDP).
- Official photo identification (ID card, passport, or driver's license).
- Proof of payment of the assessment fee.

NOTES AND INSTRUCTIONS TO CANDIDATES

- This is Assessment Paper 2 of two.
- You have 3 hours to complete Paper 2.
- Total marks for Paper 2 are 75. The total marks of the two papers will be added together to calculate the final mark. The final pass mark is 50%. You have to pass both papers individually with 50% each.
- No writing paper may be brought into the assessment room. An examination pad and cover will be provided to you.
- You are required to number the pages (sheets) with your answers in the sequence that the assessor should read those. Also make sure that you write the number of the questions clearly and correctly.
- Answers must be written in English and must be clearly legible.
- If an answer is not properly numbered according to the numbers in the assessment paper, clearly legible and in the prescribed language, it will not be marked by the Assessor.
- You must complete the **“Cover Page”** which will also be handed to you, and place it on top of your answer sheets in the cover before handing it in.
- The following resources may be used during the assessment:
 - A copy of any translation of the Bible (a “Study Bible” may be used)
 - A one volume Bible commentary
- Candidates may not use cell phones or any other communication devices during the assessment.
- Candidates are not allowed any form of assistance and must adhere to the invigilator's instructions.
- Candidates with special needs who applied to the Assessment Quality Partner (AQP) for adjustments and received confirmation thereof will be accommodated as arranged with the AQP. A letter of confirmation from the AQP is required.

ADVICE TO CANDIDATES:

- Read the instructions for each question thoroughly before answering.
- **IMPORTANT: Guidelines are given in the paper of how long answers should be. You are strongly advised to follow these guidelines. Also try not to exceed the time indications. This will help you to complete the assessment in time. (Note: if you save time in answering a question, the saved time may be added to the time needed for other questions.)**
- Structure all written answers logically. The logical, meaningful, and well-structured character of answers will be an important element that assessors will take into account.

**EXTERNAL INTEGRATED SUMMATIVE ASSESSMENT
(EISA)**

Qualification title: Higher Occupational Certificate (NQF 5): Christian Religious Professional
SAQA ID: 101571
Credits: 237

ASSESSMENT PAPER 2 (EXEMPLAR)

COVER PAGE

Candidates must complete this “**Cover Page**” and place in the cover, which was provided, on top of the answer sheets before handing it in.

Candidate’s surname: Initials:

Full names:

ID Number:

Skills Development Provider where candidate studied / which submitted the candidate’s Statement of Results to QCTO for Access to the EISA:

Assessment Centre:

Declaration:

I have read the document with notes, instructions and advice that was handed to candidates for this assessment session and was discussed during the orientation session that took place at 08:30 on the day of the assessment. I confirm that I abided by the rules of the assessment session and the work I handed in is my own.

Candidate's signature:

Date:

EXTERNAL INTEGRATED SUMMATIVE ASSESSMENT (EISA)

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ASSESSMENT PAPER 2 (EXEMPLAR)

- Assessment questions must be answered on the sheets in the examination pad that was provided.
- Please number the sheets with answers in the sequence they have to be read by the assessor.
- Please be sure to number the answers correctly. Questions may be answered in any sequence as long as the answers are numbered correctly.
- The assessment consists of case studies to be read first, followed by questions you must answer. ***You are advised to read the case studies thoroughly before answering the questions related to that case study.***

QUESTION 1.1

FACILITATE THE HOLISTIC WELLBEING OF PEOPLE WITHIN THE FAITH COMMUNITY (1)

Case study B1.1

Suppose that a group of teachers from the local secondary school have visited their pastor and told him that *bullying* is a severe problem at the school where they teach. They feel the church should respond and do something to help.

Please mention how the pastor should respond by answering the following questions:

1.1.1 Analysing the problem

- a. What is “*bullying*”? How does it show up? [1]
- b. What reasons do you know of why *bullying* does appear in *schools*? [2]
- c. Please identify parties (people) in a community who could do something to help prevent *bullying in schools*? [2]

[Total Marks 5] [Time: 15 Minutes]

1.1.2 Value formation / development of virtues

Please mention what the pastor and the church could do to help overcome the problem of *bullying in schools*? In your answer, please refer to *value system formation* and / or the *development of virtues* as part of the church’s dealing with the problem; you should also refer to how the pastor could deal with the different parties you identified in the previous question. [5]

[Total Marks 5] [Time: 15 Minutes]

QUESTION 1.2

DEVELOP AND NURTURE FELLOWSHIP AND MUTUAL CARE WITHIN THE FAITH COMMUNITY (2)

Case study B1.2

One of the single mothers in your church has been abandoned by the father of her child. She visits her pastor and tells that she was always a happy person, but now she experiences deep depression - even consider suicide - because she feels that she sinned against God by having a sexual relationship with her boyfriend who she is not married to; and she believes that she is now being punished by God. She says that the boyfriend has abandoned her is proof that she is being punished. She also really struggles to take proper care of her child due to a lack of money and a support network.

If you were the pastor of the church where this occurred, please mention how you would deal with the situation through a Christian (pastoral) counselling or mentoring process. Please answer the following questions:

1.2.1 Assessing the situation

Identify factors that contributed to the situation and could help towards a solution.

- a. What, in your view, could have led to the situation of the single mother as described in the case study – how did the situation develop? [1]
- b. What *pro-active* life skills could have helped the single mother to prevent the difficult situation she experiences. Mention two. [2]
- c. What *reactive* life skills will help the single mother deal with the difficult situation she is now experiencing. Mention two. [2]

[Total Marks 5] [Time: 15 Minutes]

1.2.2 Counselling or mentoring support

Write short notes on what you as pastor of the church would do to assist the single mother in the current difficult situation (an answer of about 20 to 30 words for each of questions (a) to (d)):

- a. What will you as pastor (counsellor) do so that you will get an in depth understanding of the facts of the situation and of the single mother's feelings (emotions) about it? [1]
- b. How will you help the single mother to deal with her feelings (such as for example being depressed, suicidal, abandoned by her boyfriend - the feeling that she is being punished by God because she sinned against God)? [1]
- c. How will you help her to get new insight in her own role or position in the situation – errors possibly made but also having been on the receiving end of unfair and irresponsible behaviour? [1]
- d. How will you help her to work towards solutions for the situation (explore options for future action)? [2]

Note: Remember: you are a *pastoral* counsellor / mentor (not a psychologist or social worker) - in your answer, you may therefore want to refer to the use of the Bible, prayer and of elements or steps of a typical pastoral counselling or mentoring process.

[Total Marks 5] [Time: 15 Minutes]

QUESTION 2.1 LEADERSHIP (1)

Case study B2.1a: Agape Family Church

Agape Family Church is an independent church which is not part of a bigger denomination.

Age demographics of the church

The church has 300 members in 85 different households. The situation of the 300 members is as follows:

- 25 are adults aged 70+ (mostly women); most of the persons in this age group live with their children and are being cared for by their children. In turn they help with caring for their grandchildren while the parents are working during the day. A few of them are however living alone and really struggle to make a living.
- 75 are aged between 35 and 65 (45% male and 55% women). Of this latter group, 20 are married couples, 25 single mothers, and 10 single men, some of them who have children but have abandoned their homes.
- 100 are youths between 18 and 34 years old; and
- 25 are high school age
- 30 are primary school age
- 20 are three to six years old and
- The rest are babies of up to two years of age.

Church member participation

In a recent survey / study of the church board, it was found that -

- Of the church's registered members, only about 30% percent attend church services regularly (three times or more per month); another 30% attends more or less once a month, and the rest come seldomly to church, some of them never.
- The same percentages is valid for participation in the variety of other church activities.

Socio-economic situation of the church membership

- Some of the church members are doing financially quite well while others have mild to severe financial struggles. About 15% of church members receives a social grant.
- About 75% of the church members live in formal housing; 20% live in informal housing (shacks); and 5% of persons who attend church services "live on the street" and make a living through begging.

Questions 2.1.1 and 2.1.2 relate to case study B2.1(a)

2.1.1 Visionary spiritual leadership process (strategic leadership)

In Ephesians 1:22, 23 and other places, the Bible says that Christ is the "Head" of the church. It means He is the "Owner" of the church who calls the church to do ***what He wants done***. Looking at the information in the case study "with the eyes of Christ" – what issues in the case study would He see and want His church to attend to - and should thus be included in the "strategic plan" of the church? **Please mention four aspects (we refer to it as "strategic matters") that should receive attention from the church (their leadership and members) in the case study. Write it as follows:**

- Strategic matter 1:** [1]
Strategic matter 2: [1]
Strategic matter 3: [1]
Strategic matter 4: [1]

[Sub-total Marks: 4]

You are now requested to select one of the strategic matters which you identified and do the following (YOU MUST DO IT IN THE “FORMAT FOR YOUR ANSWER” WHICH IS SHOWN BELOW):

- a. Mention which strategic matter you selected for further discussion:
- b. Give a brief motivation or explanation from your Biblical / theological / ethical knowledge why a church should attend to such a matter? To answer this, you should refer to a Bible text and give an explanation.
- c. Write a short statement that could serve as the church’s statement of the *outcome or goal to be pursued* regarding this strategic matter. (Asked in a different way: what should the church’s vision be regarding the “strategic matter”?)

Format for your answer as follows:

- a. **The strategic matter you selected:** [Write what you identified as the selected “strategic matter”.]
- b. **Motivation:** [What guidance does the Bible provide about the church’s responsibility in such a matter?] [2]
- c. **Outcome/goal:** [How should the church formulate the goal (the outcome or vision) they want to achieve regarding this “strategic matter?”] [2]

[Sub-total Marks: 4]

[Total Marks 8] [Time: 20 Minutes]

2.1.2 Operational (ministry activity) planning

Now you have to identify **two activities** that the church in the case study could execute so that the outcomes (goals) that you mentioned in 2.1.1 (c) could be achieved; and give a brief explanation of how each activity will contribute to the achievement of the expected outcome. It will add to the value of the explanation if you could provide Biblical support for your explanation. Use the following format for each of the two activities:

- a. **Activity 1:** [Identify a first activity that will lead to the achievement of that outcome (result)] [1]
- b. **Explanation:** [Explain how the activity will lead to the achievement of the outcome.] [2]
- c. **Activity 2:** [Identify a second activity that will lead to the achievement of that outcome (result)] [1]
- d. **Explanation:** [Explain how the activity will lead to the achievement of the outcome.] [2]

[Total Marks 6] [Time: 20 Minutes]

Questions 2.1.3 and 2.1.4 relate to case study B2.1(b) [and Annexure B]

Case study B2.1(b)

The following is a description of aspects of the finances and financial management system of a church (we refer to it as Church A – it is NOT the same church as the one of Case Study 2.1(a)).

Income

- Church A is small and “informal” church. It has a fairly stable income which is received every Sunday during the collection phase of the worship service. It is however not enough to pay the pastor for full time service, so he has to work outside the church as well to supplement his income.
- As only about 30% of registered church members attend services regularly, the financial potential of the church and the related ability to expand its services is not fully realised.

Notes on some of the financial management and control practices

- Although the church is small and “informal”, the pastor has opened a bank account which is registered in the name of the church so that the money of the church could be kept separately from that of the pastor.
- At the end of the worship service on Sundays, the pastor takes the money to his home, counts the money, and locks it away in a drawer of his desk. On the next day he takes the money to the bank and pays it into the church's bank account of which he is the signatory.
- The pastor is also responsible for paying of moneys (including his own salary) from the bank account.
- He keeps record of payments made into and from the account in a hard cover exercise book which he keeps at home.
- The pastor keeps a receipt book where the amount of any donations received on behalf of the church (other than collections received during worship services) is written down. The original of the receipt is handed to the donor.
- The receipt book which contains copies of receipts issued to donors is also locked away at his home in the drawer of his desk together with the money received. These donations are paid into the bank account on the same day when the weekly collections are taken to the bank.
- The wife of the pastor had bookkeeping as a Matric subject, and she draws up the financial statements of the church, which is discussed twice a year (in August and March) with the elders of the church who also form the Church Board.

2.1.3 Financial controls: good practices, questionable practices and irregularities

- a. List four components or practices that should form part of any well-developed financial management system (part of a well-designed corporate governance system) of a church. (Please note: question (a) is about good practices for churches in general and does not refer to the church in the case study). [4]
- b. Now with regard to the case study: what good practices do you observe in the case study? Mention three good practices. [3]
- c. What questionable or irregular practices do you observe in the case study? Write down at least two questionable or irregular practices, and tell how each could be corrected. [4]

[Total Marks 11] [Time: 20 Minutes]

2.1.4 Interpretation of financial statements

Case study 2.1C - *Financial statements and their interpretation:*

The financial year of Church A starts on 1 March ends on 28 February of the next year. Church A had a meeting of the Church Board on 15 September. The Treasurer prepared a *cash flow statement* for the period from the beginning of the 2021 / 2022 financial year up to 31 July 2021. The cash flow statement is shown in Annexure A. Please read the statement in Annexure A, and then answer the questions below.

- a. Please mention what a cash flow statement is and what it is used for. [2]
- b. The cash flow statement in Annexure A shows the budget of the church – that is the target income and expected expenses - *for the five months covered by the statement (March to July 2021)*; it also shows the actual income and expenses for that period.
- (i) Were the *actual expenses* of the church over the five months *more* or *less* than the *budgeted expenses*? Please state “more” or “less”, and give the amount of the difference. [2]
- (ii) What was the highest budgeted cost item (expense item) in the budget? What was the total budgeted amount for that item over the full period of five months? [2]
- (iii) Please study the Actual Expenses part of the cash flow statement, and compare it with the Budgeted Expenses part of the cash flow statement. Please indicate:
- In respect of which items was there an **overspending** over the five months period, and by what amount(s)? [2]
 - In respect of which items was there an **underspending** over the five months period, and by what amounts? [2]
- (iv) In June the total expenditure was R10,250, which was R2,250 more than the budgeted amount. Was this an overspending? Please state “yes”, “no” or “both yes and no”, and briefly explain your answer. [2]

[Total Marks: 12] [Time: 20 Minutes]

QUESTION 3.1 MISSIONAL PRACTICE

Case study B3: Read the following case study and then answer the questions that follow.

Tavern tragedy reinforces need to give priority to tackling underage drinking in South Africa (published by “The Conversation” on July 8, 2022: <https://theconversation.com/tavern-tragedy-reinforces-need-to-give-priority-to-tackling-underage-drinking-in-south-africa-186396>)

On 26 June 2022, 21 young people died at the Enyobeni tavern in East London, in South Africa’s Eastern Cape province. The incident refocused public attention on the safety of young people in the country.

The direct cause of the 21 deaths has not yet been determined. But questions are being asked about why children under the age of 18 were consuming alcohol in the tavern.

A 2011 national survey of learners in grades 8 to 11 found that 37% of males and 28% of females reported drinking in the past 30 days. An alarming 30% of male and 20% of female learners reported binge drinking during the same period. A more recent survey in the Western Cape found that 5.6% of first-year university students reported an alcohol use disorder in the past 12 months.

The latest Child Gauge report drew attention to a number of child and adolescent health issues. The publication gives an annual snapshot of the situation of children in South Africa. Some of the issues highlighted were the problems associated with underage drinking and the need for public and government action to safeguard young people.

Young people are prolific consumers of media. They are frequently exposed to alcohol advertising and marketing. This marketing encourages the consumption of alcohol. It also perpetuates the idea that drinking is safe and normal.

Read the case study above, and then answer the following questions:

3.1.1 Analysis

- a. What, in this *worrying story from the community* (outside the church) are issues that the church could and should do something about? **Select two issues (needs, problems, opportunities etc)** in the community that you identify from the case study for attention by the church, write them down; and then give a motivation from the Bible and /or your theological or ethical knowledge of why the church should concern itself with this kind of matter in the community and do something about it.

- **Issue 1 to attend to:** [1]

The (Biblical / theological) motivation why the church should attend to this: [1]

- **Issue 2 to attend to:** [1]

The (Biblical / theological) motivation why the church should attend to this:[1]

- b. There are different ways (“types of missional interventions”) in which a church could respond to issues for attention *in the community*, such as those mentioned in the case study. The curriculum of this qualification identified four such *types of intervention* by churches, namely:

Type 1: **Evangelise** - share the good news of the gospel with persons outside of the church.

Type 2: **Address social or economic needs** in the community as a ministry of the church.

Type 3: **Cooperate (plan and work together) with other institutions outside of the church** to address needs and emergencies in the community.

Type 4: **Conduct and promote spiritual advocacy** - let the prophetic voice of the church be heard on matters of social justice in the community.

Question: You are now requested to select the types of intervention from this list that, in your opinion, would be the best intervention type to deal with the issues you identified for further attention. Please write it as follows:

- **For Issue 1** I select intervention Type No.....” (write 1, 2, 3 or 4)
Reason:.....” (Tell why this type is appropriate for Issue 1.) [2]
- **For Issue 2** I select intervention Type No.....” (write 1, 2, 3 or 4)
Reason:.....” (Tell why this type is appropriate for Issue 2.) [2]

[Total Marks 8] [Time: 20 Minutes]

3.1.2 Intervention planning and implementation

Please select ONE of the issue / intervention combinations in 3.1.1 (b) for answering the rest of the questions. Tell which one you select by writing as follows:

“I will now focus on the intervention for Issue No.....” (select either 1 or 2)

Now please do the following:

- a. Formulate the goal(s) (the outcome(s) or results(s)) to be pursued with regard to this issue through the implementation of the selected intervention. [1]
- b. Describe the practical format that the selected intervention should take on (not more than about 10-15 words). [1]
- c. Tell (in a paragraph of between 50 and 100 words) how this form of intervention will contribute to the achievement of the goal(s) / outcome(s). [2]
- d. Identify at least one person from the church and one from the community who should be involved in the intervention [2]
- e. Identify four core actions that will be important for the successful planning and implementation of the intervention. (These actions need not be in a specific sequence and need not cover the full planning and implementation process - but will make a significant contribution to the success of the intervention.) [4]

[Total Marks 10] [Time: 20 Minutes]

WE WISH YOU SUCCESS WITH THIS PAPER!

ANNEXURE A EXAMPLE OF A CASH FLOW STATEMENT

CASH FLOW STATEMENT OF CHURCH A FOR THE PERIOD 1 MARCH 2021 TO 31 JULY 2021 REPORTED AT THE CHURCH BOARD MEETING OF 15 SEPTEMBER 2021 1 March to 31 July 2021						
	March 2021	April 2021	May 2021	June 2021	July 2021	Total
BUDGET						
Income						
Collections at worship services	6,000	6,000	6,000	6,000	6,000	30,000
Other donations	5,000	5,000	5,000	5,000	5,000	25,000
Total Budgeted income:	11,000	11,000	11,000	11,000	11,000	55,000
Expenses						
Bank Service Charges	500	500	500	500	500	2,500
Conferences and Meetings	500	500	500	500	500	2,500
Stipend for pastor	4,500	4,500	4,500	4,500	4,500	22,500
Office Expenses	500	500	500	500	500	2,500
Printing and Stationery	300	300	300	300	300	1,500
Rent and Rates	700	700	700	700	700	3,500
Food parcels	1,000	1,000	1,000	1,000	1,000	5,000
Total Budgeted Expenses	8,000	8,000	8,000	8,000	8,000	40,000
ACTUAL						
Income						
Collections at worship services	5,000	4,500	7,000	5,000	6,000	107,300
Other donations	3,000	8,000	4,000	2,000	5,000	22,000
Total Actual Income	8,000	12,000	11,000	7,000	11,000	49,000
Expenses						
Bank Service Charges	250	250	250	250	250	1,250
Conferences and Meetings	0	0	0	2,500	0	2,500
Stipend for pastor	4,500	4,500	4,500	4,500	4,500	22,500
Office Expenses	300	400	500	400	500	2,100
Printing and Stationery	500	600	700	400	300	2,500
Rent and Rates	700	700	0	1,400	700	3,500
Food parcels	900	800	800	800	700	4,000
Total Actual Expenses	7,150	7,250	6,750	10,250	6,950	38,350
Opening balance in bank account for the month	5,000 (Transferred from previous financial year)	5,850	10,600	14,850	11,600	5,000
Income minus expenses for the month	850	4,750	4,250	-3,250	4,050	10,650
Closing balance in bank account for the month	5,850	10,600	14,850	11,600	15,650	15,650
PREPARED BY (Name of financial officer)						
REPORTED AND APPROVED AT MEETING OF (NAME OF COMMITTEE) ON (DATE)						
SIGNED: CHAIRPERSON			SECRETARY			

ANNEXURE B
EXTENSION OF CASE STUDY B2.1(b)

Please take note: Case study B2.1(b) may sometimes have an extension in the actual exam paper, which will be included in this annexure. The exemplar exam paper does not have such an extension.